

FCC EEO Report  
Public File and Web Page

West Central Illinois Educational Telecommunications Corporation  
Station WSEC(TV), Jacksonville, IL

FULL-TIME JOB VACANCIES ADVERTISED  
September 2010 thru November 2010

Membership Coordinator

Total number of persons interviewed for this full-time vacancy – 10

	<u>Recruitment Sources</u>	<u>Number of Interviewees Referred</u>
1.	The State Journal-Register	<u>22</u>
2.	Yahoo Hotjobs	<u>2</u>
3.	Illinois Times	<u>3</u>
4.	Unique Personnel Consultants	<u>1</u>
5.	Internal Bulletin Board Posting	<u>1</u>
6.	Network Knowledge Website	<u>10</u>

Successful applicant referred by: The State Journal-Register

List of Recruitment Sources for This Vacancy: (Note: List all sources that were contacted for this vacancy. First, list all sources that referred interviewees, then list all sources contacted that did not refer anyone who was interviewed. Recruitment sources that requested notification of job vacancies should be identified and listed separately from those that licensee chose to use.)

Recruitment Source #1                      The State Journal-Register  
Classified Advertising  
PO Box 219, One Copley Plaza  
Springfield, IL 62705-0219  
217/788-1330

Recruitment Source #6                      Network Knowledge Website  
[www.networkknowledge.tv](http://www.networkknowledge.tv)  
1475 E. Plummer Blvd.  
Chatham, IL 62629  
217/483-7887

Recruitment Source #3	Illinois Times 1320 S. State St., Ste. A Springfield, IL 62704 217/753-2226
Recruitment Source #5	Internal Bulletin Board Posting Network Knowledge 1475 E. Plummer Blvd. Chatham, IL 62629 217/483-7887
Recruitment Source #2	Yahoo! Hotjobs <a href="http://Hotjobs.yahoo.com/jobseeker/jobsearch/job_detail.html">Hotjobs.yahoo.com/jobseeker/jobsearch/job_detail.html</a> Classified Advertising
Recruitment Source #4 (Requested Notification)	Unique Personnel Consultants 2501 Chatham Rd., Ste. 310 Springfield, IL 62704 217/787-9400

## **SUMMARY DESCRIPTION OF SUPPLEMENTAL OUTREACH INITIATIVES**

### **1<sup>st</sup> Initiative**

West Central Illinois Educational Telecommunications Corporation continues with volunteer programs to assist members of the community to acquire skills needed for broadcast employment.

The station offers training in the operation of studio equipment to volunteers of all ages. These volunteers then participate in the station's pledge drives by running camera, operating the audio mixer, programming the teleprompter and other studio duties as they arise. These volunteers then have actual experience in operating broadcast equipment during live, on-air situations.

### **2<sup>nd</sup> Initiative**

Provide training programs for station personnel in order to give employees the opportunity to learn complex proprietary software.

The station utilizes Protrack, a database software application which records information about the program log and tape library. Employees who use this application go through a training program to learn the intricacies of the program.

The station also utilizes Allegiance, a database software application which maintains membership information. Employees who use this application go through a training program to learn the intricacies of the program.

### **3<sup>rd</sup> Initiative**

WSEC has taken advantage of various scholarship programs offered by the Corporation for Public Broadcasting (CPB) for staff training in programming, membership, engineering and operations.

**4<sup>th</sup> Initiative**

Teach the community more about the broadcasting industry by offering tours of the entire station including the studio, master control and production facilities.

**5<sup>th</sup> Initiative**

Attend the job fair at Illinois State University and University of Illinois at Springfield held each year.